



Fredericktown Community Development Foundation, Monthly Meeting – Minutes for Thursday, June 2, 2016, 7:30 a.m., Fredericktown Local Schools Board Room.

Trustees in attendance were: Jeffry Harris, James Hobson, and Joan Stout.

The monthly meeting was called to order at 7:30 a.m.

Mr. Hobson welcomed those guests in attendance, and allowed Rick Carfagna to introduce himself. Mr. Carfagna is running as the Republican nominee for the open Ohio House of Representatives seat for the 68<sup>th</sup> District, which includes all of Knox County.

Mr. Hobson opened the floor for a motion to approve the minutes of the Foundation's Monthly Meeting of May 5, 2016, as prepared by Carol Grubaugh. Bruce Snell moved to approve the minutes and Chief Roger Brown seconded. The motion passed unanimously.

Mr. Hobson noted that summer vacation season was in full swing and not all are in attendance. He advised the meeting that Rep. Margaret Ann Ruhl was a sponsor of the medical marijuana bill that passed the Ohio General Assembly and was signed into law by Governor John Kasich. After that vote, the General Assembly went into recess until after the November election.

Mr. Hobson turned the floor over to the attendees for community resource updates,

Mr. Snell noted the Village is has two projects underway. First, the Village is repaving South Main Street to South Mulberry Street and replacing the catch basins in the area. Grant funding was made available from the State to the project, with 40 percent funded by the Village and 30 percent from the State grant and 30 percent from a zero-interest loan from the State. These improvements should complement the Kokosing Construction project downtown, focused on downtown revitalization. Second, the bike trail continues to develop, as the Village will demolish an old house along the river that was acquired at minimal cost to the Village

Mr. Snell continued, noting both projects will be awarded in July and should be completed by the first frost; downtown is looking good compared to just one year ago.

Chief Rick Lanuzza noted the EMS department had a busy month. Community Day will occur on June 11, featuring Touch a Truck and dunking tank for local leaders. Proceeds from the festival will be provided to Interchurch for their backpack program and Camp New Hope in Perrysville

Chief Brown stated that calls for service were up the previous month, but there was a lower volume in charges made by police officers. He noted that higher temperatures usually involve

more criminal activity. Chief Brown noted the KSAAT addiction conference will be held at Kenyon College on June 28 and 29 this year; Chief Brown will speak regarding neighborhood watch programs. Chief Brown stated that Lt. Kyle Johnson was growing the National Night Out event, with donations and support from local businesses beginning to add up.

Carol Grubaugh asked that individuals let the Knox County Chamber know of available commercial space. Ms. Grubaugh noted also the Chamber has seen slower activity. The most recent Leadership Knox class just graduated, with the class project to improve the Learning Center playground at East School in Mount Vernon. The Chamber golf outing was sold out and very successful this year, with Ver-Mac winning first place and Tim Workman winning second place in the golf contest.

Katie Frazier noted that nine people were assisted with financial aid totaling \$1,200 in May. She had 50 families (164 persons) served from the food pantry, which is up for 2016. Ms. Frazier stated that 65 bread and dairy vouchers were distributed. The thrift store volume has been down, and she asked attendees to consider stopping by the shop. Ms. Frazier noted her school lunch program for children begins the week of June 6. Ms. Frazier further stated that Christmas in July will occur on July 9 and the food pantry is running low on specific food items not otherwise offered via the Mid Ohio Food Bank.

Mr. Harris gave updates on the Foundation's sister organization, the Area Development Foundation. First, the Fredericktown community is only one of 20 sites in Ohio chosen for inclusion in the SiteOhio certification process. The Burgett family property on Kokosing Parkway will be certified as "development ready" and aggressively marketed by the State for new industrial end users to develop there. Second, Mr. Harris met with the Lances to help them market and list for sale the Village Parkway commercial property they own at the southwest corner of the intersection of State Routes 95 and 13; the Lances want to completely divest the property.

Mr. Hobson stated that he was aware of rumors circulating of a petition drive at the Dollar General to create a community center. He is unaware of the current status of any such concept.

Mr. Hobson then read into the minutes a copy of the resolution, attached here, that authorizes the officers of the Foundation to apply for funding from the US Department of Agriculture to help with the costs of conducting a downtown assessment of the Village's central business district for purposes of the façade improvement initiative. Ms. Grubaugh moved to adopt the resolution and Terry Divelbiss seconded; the motion passed unanimously.

Mr. Hobson thanked those downtown businesses in attendance at this meeting. The eventual downtown revitalization study will better the central business district and enhance the customer experience. He then noted that several businesses were approached via email messages asking for their attendance; it may be that list needs to be updated. Mr. Hobson then asked if further work needs to be done to go out and talk with downtown businesses.

Mr. Snell state that some businesses have asked if fire code enforcement is coming as part of the study. He noted that any activity with the study and revitalization work will not be to enforce

fire code, but rather to improve the streetscape of downtown. To that point, Mr. Hobson reminded attendees that Terry Davis of the Mount Vernon Fire Department has offered to help identify fire code deficiencies as a proactive and free service.

Tricia Styers noted that previous efforts to obtain CDBG funding died from lack of interest in conducting building surveys. Mr. Hobson noted many of those original business owners are no longer in the community. Ms. Styers noted she is open to a building survey in order to help identify repairs for her building. She stated that opportunities are being missed for Fredericktown because buildings are in deplorable conditions.

Chief Brown noted the Shade Tree Commission will help remove and replace trees in the downtown, as a part of the overall improvement strategy. Ms. Frazier stated that streetscapes really must be addressed, including the need for new street lighting. In response, Chief Brown noted work can be done to place trashcans on the sidewalk, and the Village's budget for street lights is \$50,000. Mr. Harris asked that any such lighting work be delayed until after the Neighborhood Design Center completes its downtown revitalization study this summer.

Mr. Hobson noted he has been talking with Bob Cohen at Mansfield's Brain Tree incubator to discuss a business incubator in the Village's unused police station, which would offer a business friendly environment with limited overhead costs for new business launches.

Mr. Hobson asked Paul Mayville of First-Knox Bank to comment on the upcoming Fredericktown Business Networking Event. Mr. Mayville noted the first business after-hours will occur at the Fredericktown branch to highlight its recent remodeling; look for the event to occur in mid-July.

Mr. Hobson asked for Officers' reports. Ms. Stout provided the attendees with two separate reports showing May financial activity for the Foundation; one report for the Foundation as a whole, and the other showing the Tourism Committee's activity. The Foundation did not have much activity in the past month, but membership dues invoices would go out soon.

Ms. Stout noted she needed authorization to pay \$750 from the Foundation to Dumbaugh Insurance. Mr. Divelbiss moved to approve the expenditure, and Ms. Grubaugh seconded. The motion passed unanimously. Mr. Harris then moved to approve the Treasurer's Report and Mr. Mayville seconded; the motion passed unanimously.

There was a motion duly made to adjourn, which Mr. Hobson so did at 8:15 a.m.

Respectfully submitted,  
Jeffrey Harris  
Secretary

**FREDERICKTOWN COMMUNITY DEVELOPMENT FOUNDATION**

**CERTIFICATE OF CORPORATE RESOLUTION  
AUTHORIZING USDA GRANT APPLICATION**

I, the undersigned, hereby certify the following:

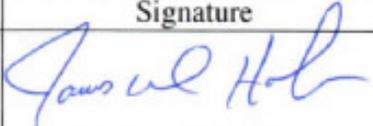
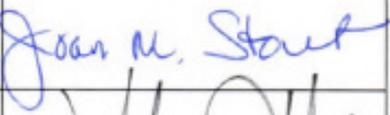
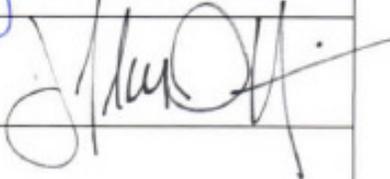
1. I am the Secretary and custodian of the records of the Fredericktown Community Development Foundation, Incorporated, a domestic non-profit corporation with a mailing address of 2 East Sandusky Street, Fredericktown, Ohio 43019 (the "**Foundation**");
2. That the following is a true and correct copy of the resolution duly adopted by the Foundation at a regular meeting of the membership held on the 2nd day of June, 2016, at which a quorum was present (the "**Resolution**").

RESOLVED, that the Foundation approves the Rural Business Development grant application as was or will be submitted to the United States Department of Agriculture – Rural Development during 2016 to assist in the cost of a downtown revitalization study of the Village of Fredericktown's central business district;

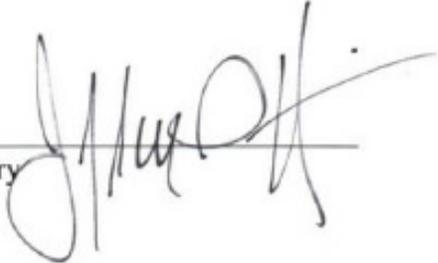
RESOLVED, that the Trustees and Officers are hereby authorized to take whatever steps necessary, including signing on behalf of the Foundation any contracts or forms related to the application and receipt of Rural Business Development grant assistance; and

RESOLVED, that the Trustees are hereby authorized and directed to certify to any interested party that this resolution has been duly adopted, is in full force and effect, and is in accordance with the Articles of Incorporation and Code of Regulations of the Foundation.

3. The Foundation's Articles of Incorporation dated September 4, 1980, have not been amended, rescinded or modified and are in the full force and effect on the date hereof.
4. The following persons are (i) duly elected and qualified Trustees of the Foundation and act in the role of such officers of the Foundation in the capacity indicated, and (ii) the signatures set forth after their names and titles are their true and genuine signatures:

Printed Name	Office (if applicable)	Signature
James Hobson	President	
Joan Stout	Treasurer	
Jeffry Harris	Secretary	
Matthew Crispin		

WITNESS, my signature this 2nd day of June, 2016,

Secretary 

STATE OF OHIO,

COUNTY OF KNOX, ss.

The foregoing Certificate of Corporate Resolution was acknowledged before me, this 2 day of June, 2016, by Jeffry Harris as the Secretary of the Fredericktown Community Development Foundation, Incorporated, a domestic non-profit corporation, on behalf of said Foundation.

  
Notary Public



SAMANTHA FISHER  
Notary Public, State of Ohio  
My Commission Expires 07/18/18